



| Table X - Determing if an Additional Living Quarters Qualifies as an EXTRA Unit |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| START HERE | AREA SEGMENTS |  | PERMIT SEGMENTS(4) | UNIT SEGMENTS |  | SEPARATENESS |  | NUMBER OF EXTRA UNITS |
|  | (2) | (3) |  | Single Unit <br> (5) | Multi-Unit <br> (6) | (7) | (8) | (9) |
| Check the listing sheet. Is the address of the additional living quarter already listed? | Are the additional living quarters within the area segment boundaries? | Are the additional living quarters in a group quarters? | Are the additional living quarters within the same structure and within the same space (See Footnote 1) occupied by the original sample unit? | Are the additional living quarters within the basic address (house number and street name) of the original sample unit? | Are the additional living quarters within the same space (See Footnote 1) occupied by the original sample unit? <br> and <br> Are the additinal living quarters the result of a split apartment? | Do the occupants or intended occupants of the additional living quarters live and eat separately from all other persons on the property? | Do the occupants or intended occupants of the additional living quarter have direct access from the outside or through a common hall? | Have you found more than 3 EXTRA units? |
| Yes - Stop Table X. <br> No - Go to column (2), (4), (5) or (6) depending on segment type. | $\begin{gathered} \square \text { Yes - Go to column (3). } \\ \square \text { No - Stop Table X; do } \\ \text { not interview. } \end{gathered}$ | Yes - Stop Table X; do not interview. $\qquad$ $\square$ No - Go to column (7). | $\begin{gathered} \square \text { Yes - Go to column (7). } \\ \square \text { No - Stop Table X; do } \\ \text { not interview. } \end{gathered}$ | Yes - Go to column (7). No - Stop Table X; do not interview. | Yes to both questions Go to column (7). No to either question Stop Table X; do not interview. | Yes - Go to column (8). <br> No - Not a separate unit. Stop Table X. Include additional living quarters with the originial unit and continue interview. | Yes, an EXTRA unit - Go to column (9). No - Not a separate unit. Stop Table X. Include additional living quarters with the originial unit and continue interview. | Yes - Call your RO for instructions on which units to interview. Then, enter the basic address any) of the EXTRA units onto the listing sheet and fill out new Control Cards and questionnaires for these units. (See Footnote 2) <br> No - Enter the basic address and unit designation (if any) of the EXTRA units onto the listing sheet and fill out new Control Cards and questionnaires for these units. (See Footnote 2) |

FOOTNOTES:
1 - Occupation of the "same space" occurs if a housing unit has been split into two or more separate housing units.
2 - If you determine that you have found an EXTRA unit at a single unit address in a UNIT segment (yes in column 5 ), you must prepares in INTER-COMM and fill out a BLANK listing sheet listing each unit at the address.

