



Business and financial operations occupations

This occupational group includes purchasing agents, compliance officers, human resource workers, logisticians, fundraisers, market research analysts, accountants, auditors, credit counselors, and tax examiners.

Cognitive and mental requirements

The qualifications that workers need to use judgment, make decisions, interact with others, and adapt to changes in jobs.

In 2022, more than basic people skills were required for 97.8 percent of business and financial operations workers, and basic people skills were required for 2.2 percent.

Table 1. Percentage of business and financial operations workers with cognitive and mental requirements, 2022

Requirement	Yes	No
Pace: Pause control	97.3	2.7
Interaction with general public	80.4	19.6
Working around crowds	1.7	98.3
Telework	42.3	57.7
Work review: Supervising others	17.5	82.5
Work review: Presence of supervisor	62.2	37.8

Source: U.S. Bureau of Labor Statistics, Occupational Requirements Survey

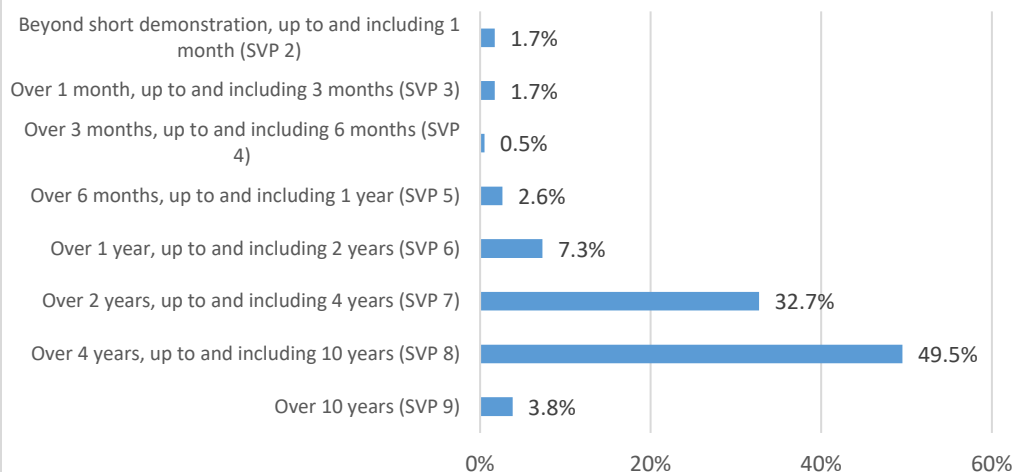
Education, training, and experience requirements

The minimum level of formal education required, credentials necessary, on-the-job training, and prior work experience necessary for average performance in jobs.

In 2022, credentials were required for 28.8 percent of business and financial operations workers. Prior work experience was required for 81.7 percent and on-the-job training was required for 70.3 percent.

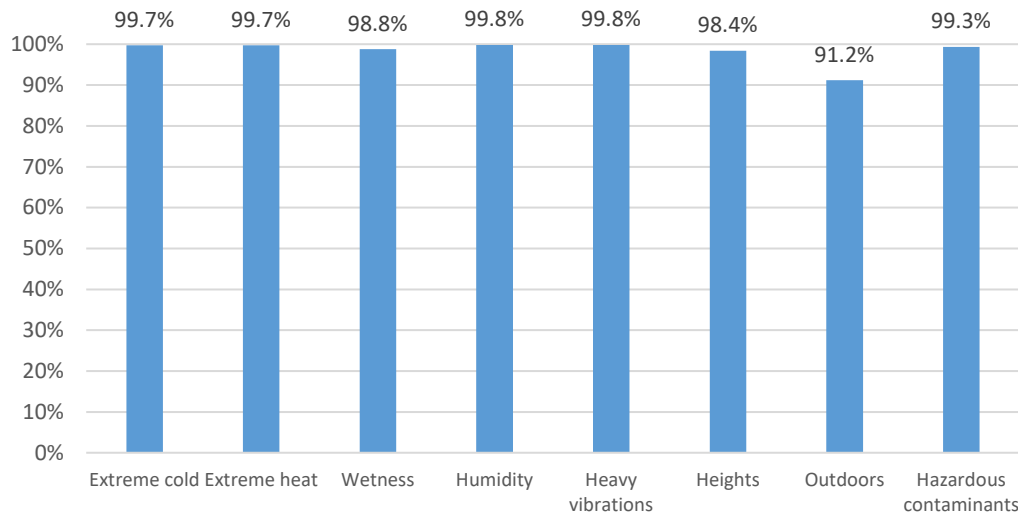
A bachelor's degree was required for 69.4 percent of business and financial operations workers.

Chart 1. Percentage of business and financial operations workers by specific preparation time (SVP) level, 2022



Source: U.S. Bureau of Labor Statistics, Occupational Requirements Survey

Chart 2. Percentage of business and financial operations workers without exposure to environmental conditions, 2022



Source: U.S. Bureau of Labor Statistics, Occupational Requirements Survey

Environmental conditions

The various tangible or concrete hazards or difficulties that are in the vicinity of where jobs' critical tasks are performed.

In 2022, 99.7 percent of business and financial operations workers were not exposed to extreme cold, and 99.7 percent were not exposed to extreme heat. Wetness was not present for 98.8 percent, 99.8 percent were not exposed to heavy vibrations, and 91.2 percent were not exposed to the outdoors.

Physical demands

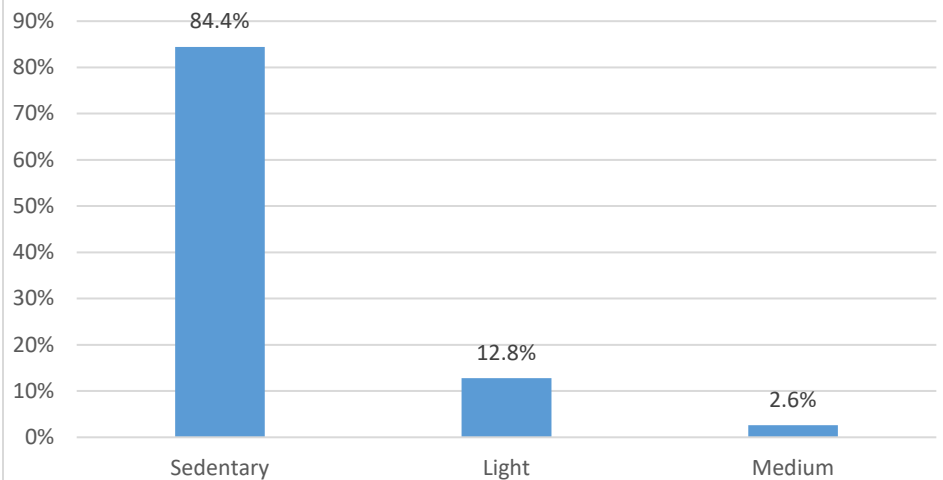
Refer to the physical activities required to perform tasks in jobs. The presence and, in some cases, duration of these activities are published.

In 2022, reaching at or below the shoulder was required for 40.1 percent of business and financial operations workers and was not required for 59.9 percent.

Performing work in low postures was required for 10.6 percent of business and financial operations workers and was not required for 89.4 percent.

The choice to sit or stand when performing critical tasks was available to 96.0 percent of business and financial operations workers. On average, workers spent 86.8 percent of the workday sitting and 13.2 percent of the workday standing.

Chart 3. Percentage of business and financial operations workers by strength level requirements, 2022



Source: U.S. Bureau of Labor Statistics, Occupational Requirements Survey

Table 2. Percentage of business and financial operations workers with physical demands, 2022

Requirement	Yes	No
Choice of sitting or standing	96.0	4.0
Driving	18.9	81.1
Climbing structure-related ramps or stairs	10.4	89.6

Source: U.S. Bureau of Labor Statistics, Occupational Requirements Survey