# U.S. Department of Labor Bureau of Labor Statistics

# Occupational Requirements Survey



#### **Private Industry**

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the	This report is authorized by law,	
information you provide for statistical purposes only and will hold the information in confidence	31 United States Code §§	O.M.B. #1220-0189
to the full extent permitted by law. In accordance with the Confidential Information Protection and	1535/FAR 17.5 of the Economy	Expires 8/31/2021
Statistical Efficiency Act of 2002 (Title 5 of Public Law 107-347) and other applicable Federal	Act. Your voluntary cooperation	
laws, your responses will not be disclosed in identifiable form without your informed consent. Per	is needed to make the results of	
the Federal Cybersecurity Enhancement Act of 2015, Federal information systems are protected	this survey comprehensive,	
from malicious activities through cybersecurity screening of transmitted data.	accurate and timely.	
	1	1

We estimate that it will take an average of 66 minutes to complete this form, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding this estimate or any other aspect of this survey including suggestions for reducing this burden, please send them to the Bureau of Labor Statistics, Office of Compensation and Working Conditions (1220-0189), 2 Massachusetts Avenue N.E., Washington, D.C. 20212. You are not required to respond to the collection of information unless it displays a currently valid OMB control number.

Schedule number:Start:End:Total Employment:

	Selected Occupations	Occ. Emp.	FT/PT	SOC
1				
2				
3				
4				
5				
6				
7				
8				

### PRINT ADDITIONAL COPIES OF PAGES 2-4, AS NEEDED.

Schedule/Quote:		Work Schedule:	Work Schedule:			
Job Title		Work Schedule	Job Description (Y/N)	FT/PT		
Job Observation (circle):		Yes - requested	Yes - offered	No		
Critical Job Fund	ction:					

	I
Task List:	Minimum Education
	Experience
	Credentials
	On the Job Turining
	On the Job Training
<u>10% Tasks:</u>	Driving (yes/no)
	Vehicle Type?
	Supervisory Data:
	Lead/Supervisor/Manager/None
	Work Checked: (more than 1x/day, 1x/day,
	At least 1x/week, less than weekly)
	Supervisor Present? Y/N

Work-Related Communication:					
Vork-Related Communication:   /erbal Interactions (every few min, more than 1x/hour, more than 1x/day, once per day or less)   Speaking (duration)   People Skills (basic, more than basic)   General Public? Y/N Crowds? Y/N					
Verbal Interactions (every few min	. more than 1x/hour. more than 1x/d	lay, once per day or less)			
	,	, , , , , , , , , , , , , , , , , , ,			
Speaking (duration)					
Speaking (daration)					
Design that the basis	:-)				
People Skills (basic, more than basic)					
Conoral Public? V/N	Crowds2 V/N	Tolowork2 V/N			

#### Job Title

Work Schedule

#### Hearing:

In-Person Speech? Y/N Telephone? Y/N Other Remote Speech? Y/N Other Sounds? Y/N

Noise Intensity Level (quiet, moderate, loud, very loud)

PPE? Y/N

# Cognitive:

Control of Work Load? (machinery/equip/software, numerical perf. target, people, self-paced, other)

Work Pace? (consistent-fast, consistent-slow, varies)

Ability to step away? Y/N

Problem Solving? (more than 1x/day, 1x/day, at least 1x/week, at least 1x/month, less than 1x/month)

Sit/Stand/Walk	Duration	Other	Notes
Sitting			
Standing/Walking			
Sitting/Standing at Will		Y/N	
Lift/Carry (breaks at 1/10/25/	50/75/100 ll	os)	
Most weight ever			
2/3 of the time or more			
1/3 up to 2/3 of the time			
2% up to 1/3 of the time			
Seldom (up to 2%)			
Pushing/Pulling			
Hands/Arms		One/Both	
Feet/Legs		One/Both	
Reaching/Manipulation			
Overhead Reaching		One/Both	
At/Below Shoulder Reaching		One/Both	
Gross Manipulation		One/Both	
Fine Manipulation		One/Both	
Foot/Leg Controls		One/Both	
Traditional Keyboarding			
Postural			
Work at or below knee level		Y/N/Unk	
Stooping		Reqd/Choice	
Stooping		/No/Unk	
Kneeling		Reqd/Choice	
		/No/Unk	4
Crouching		Reqd/Choice	
5		/No/Unk	4
Crawling		Reqd/Choice	
-		/No/Unk	

Job Title		W	ork Sc	hedule	hedule	hedule	hedule	hedule
Postural – Climbing	Duration	Other				Notes	Notes	Notes
Ramps or Stairs, Structural		Y/N						
Ramps or Stairs, Work- related								
Ladders, Ropes, or Scaffolds								
High, Exposed Places		Y/N PPE	-					
Vision								
Near Visual Acuity		Y/N						
Far Visual Acuity		Y/N						
Peripheral Vision		Y/N						
<b>Environmental Conditions</b>					]	]	]	]
Outdoors								
Extreme Heat								
Extreme Cold								
Wetness								
Humidity								
Heavy Vibration								
Hazardous Contaminants		Y/N PPE	-					
Proximity to Moving Mechanical Parts		Y/N PPE	-					