

**OCCUPATIONAL EMPLOYMENT REPORT OF
ELEMENTARY AND SECONDARY SCHOOLS (611100)**

**In Cooperation with the
U.S. Department of Labor**



Rev. July 2015

Form Approved
O.M.B. No. 1220-0042

What this report is about: This form asks for information about the occupations and wages of the employees described in Item 3. Please complete Items 1 through 5 below. Next, please provide the information requested beginning on page 1 for the employees who received pay for the pay period that included the reference date printed in bold in Item 3. The instructions on pages ii and iii explain how to provide the requested information. For more on the OES program, including national, state, and metropolitan area employment and wage estimates by occupation, please see our website at <http://www.bls.gov/OES>.

1 Which of the following options describes the status of the location(s) in Item 3 as of the reference date also printed in Item 3?

- Operating: Go to Item 2.
- Temporarily closed during the reference period: Report data only for employees paid for work during the reference period. If no employees worked for pay, report "0" in section 4 of this page and return the form in the reply envelope provided.
- Permanently out of business as of __/__/__: Return the form to the address at the top.
- Sold or merged: Enter the new name and address below, then go to Item 2.

New Name: _____

New Address: _____

2 Our records show that your main products or services are related to those listed below. If they are not, please list your main products or services on the lines provided and continue with the rest of the report.

3 This form asks for information about the employees described below. Our estimate of employment for these employees appears at the top right corner of the label. *Please make any needed address corrections.*

4 How many employees, **both full and part-time**, worked at this location(s) during the pay period that included the reference date printed in Item 3?

Enter the number here...

Include

- ◆ Full or part-time paid workers
- ◆ Workers on paid leave
- ◆ Workers assigned temporarily to other units
- ◆ Incorporated firms - paid owners, officers, and staff

Do Not Include

- ◆ Contractors and temporary agency employees not on your payroll
- ◆ Unpaid family workers
- ◆ Workers on unpaid leave
- ◆ Unincorporated firms - proprietors, owners, and partners
- ◆ Workers not covered by unemployment insurance

Do all employees reported above work at one location?

Yes No... Enter number of locations

5 Please tell us who to contact if we have questions about your data.

Name: _____

Title: _____

Phone: _____ Date: _____

E-mail address: _____

FOR
OFFICE
USE ONLY

Instructions for Reporting by Occupation

- Report employees in the occupations in which they are working, **not** necessarily in occupations for which they have been trained.

For example: An employee trained as an engineer, but working as a drafter, should be reported as a drafter.

- Report each employee only once in the occupation that requires the **highest** level of skill if the employee performs work in two or more occupations. If there is **no** measurable difference in skill requirements, report employees in the occupation in which they spend the **most** time.
- Use the description of duties along with the job titles to determine where to place employees. Do not rely on job titles alone.
- Report **apprentices** and **trainees** in the job for which they are being trained. Report **helpers** separately because they are not in training for the occupation they are helping.
- Report part-time workers in the job they perform.
- Professionals who directly supervise other workers in professional occupations should be classified in the same occupation as the workers they supervise. For example, a drafter that supervises other drafters is classified as a drafter.
- Workers in Service, Sales, Office and Administrative, Forestry and Farming, Production, Maintenance, and Transportation occupations who spend 80 percent or more of their time performing supervisory duties should be reported as supervisors. Workers with supervisory duties who spend less than 80 percent of their time supervising should be reported with the workers they supervise.

Instructions for Reporting Wage Information

For all employees:

- Please use the hourly and annual wage rate categories to report employees. If wages are not recorded by hour or year (bi-weekly, or monthly for example), convert them into an hourly wage rate.
- For part-time workers, please report the specific hourly wage rate, not an average.
- For tip, commission, and piece-rate workers, please estimate the earnings (base pay plus tips, commissions, or piece rates), and report the appropriate wage.
- For salaried workers who do not work a standard 2080 hours per year (40 hours per week), please report wages on an hourly basis. For workers who are paid an annual salary by contract, such as Airline Pilots, report their annual salary.
- Include and/or exclude from pay as follows:

Include as pay

- Base Rate
- Commissions
- Cost-of-Living Allowance
- Deadheading Pay
- Guaranteed Pay
- Hazard Pay
- Incentive Pay
- Longevity Pay
- Piece Rate
- Portal-to-Portal Rate
- Production Bonus
- Tips

Exclude as pay

- Attendance Bonus
- Back Pay
- Draw
- Holiday Bonus
- Holiday Premium Pay
- Jury Duty Pay
- Lodging Payments
- Meal Payments
- Merchandise Discounts
- Nonproduction Bonus
- On-call Pay
- Overtime Pay
- Perquisites
- Profit Sharing Payment
- Relocation Allowance
- Severance Pay
- Shift Differential
- Stock Bonuses
- Tool Allowance
- Tuition Repayments
- Uniform Allowance
- Weekend Pay

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2002 (Title 5 of Public Law 107-347) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent, except in the case of State and local governments. The BLS publishes statistical tabulations from this survey that may reveal the information reported by State and local governments. Upon request, however, the BLS will hold the information provided by State and local governments on this survey in confidence.

*We estimate that it will vary from 30 minutes to 6 hours to complete this report, depending on such factors as the size of the establishment. This includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding these estimates or any other aspects of this report, including suggestions for reducing this burden, send them to the U.S. Bureau of Labor Statistics, Division of Occupational Employment Statistics (1220-0042), 2 Massachusetts Avenue NE, Suite 2135, Washington, DC 20212. Please do not return your questionnaire to this address. Use the enclosed preaddressed envelope or the address provided at the top of the first page to return your completed questionnaire. You do not have to complete this questionnaire if it does not display a currently valid OMB control number.

Instructions for Completing the Report

On the following pages you will find the Occupational Employment Report. Please refer to the example below and the guidelines on page ii for instructions on how to complete the form. If you have employees whose occupations are not found in the list provided, please use the supplemental pages at the end of this report. Please write each unique occupational title on a separate line along with a short description of duties, the number of employees in each wage category, and the total employment for each occupation.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												Total Employment
		A	B	C	D	E	F	G	H	I	J	K	L	
Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over		
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over		
Accountants and Auditors - Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements.				1	2	3							6	
	13-2011													

1 For each occupation listed, read the definition to determine which occupations are found in your establishment.

2 For each occupation that is found in your establishment, write in the number of workers in this occupation, based on their wages.

For example, there are six Accountants in your establishment. One is part-time, working 20 hours a week, and earns \$12,480 per year; and five are full-time: two earn \$32,000 per year, and three earn \$46,000. Calculate an hourly wage for the part-time worker by dividing the annual wage by the number of hours worked; 20 hrs x 52 weeks = 1040 hrs/yr, \$12480/1040 hrs = \$12/hr. Write "1" in column C. For the full-time workers, use their annual wage: write "2" in column D and "3" in column E.

3 Add up the total number of workers in this occupation and write the figure in the Total Employment column, making sure the total agrees with your records.

Supplemental Instructions for Elementary and Secondary Faculty and Instructors

The instructions on pages ii and iii of the Occupational Employment Statistics Report of Elementary and Secondary Schools direct you to convert wages to an hourly basis if wages are not recorded annually or by the hour. This procedure may not be appropriate for elementary and secondary faculty members. Use the guidelines and the tables below to determine the appropriate wage categories. **Do not convert faculty wages to an hourly basis.**

1 Full-time faculty being paid an annual salary:

Report these faculty members in the wage category corresponding to their annual salary.

For example, report an Elementary School Teacher who is paid an annual salary of \$30,000 in wage category C.

2 Faculty who work less than full-time AND earn an annual salary:

If a faculty member or instructor is employed on a half, three-quarters, one-third, or two-thirds time basis, refer to **Table 1**.

- Find the column that describes how the faculty member is employed, either half-time, three-quarters time, one-third time, or two-thirds time.
- Next, find the faculty member's annual salary in the wage ranges provided.
- Look in the far left column to determine the correct wage category.

For example, report a Music Teacher who is half-time and is paid an annual salary of \$18,000 in wage category D.

TABLE 1

WAGE CATEGORY	1/2 TIME	3/4 TIME	1/3 TIME	2/3 TIME
A	under \$9,620	under \$14,430	under \$6,413	under \$12,827
B	\$9,620 - \$12,219	\$14,430 - \$18,329	\$6,413 - \$8,146	\$12,827 - \$16,292
C	\$12,220 - \$15,339	\$18,330 - \$23,009	\$8,147 - \$10,226	\$16,293 - \$20,452
D	\$15,340 - \$19,499	\$23,010 - \$29,249	\$10,227 - \$12,999	\$20,453 - \$25,999
E	\$19,500 - \$24,959	\$29,250 - \$37,439	\$13,000 - \$16,639	\$26,000 - \$33,279
F	\$24,960 - \$31,459	\$37,440 - \$47,189	\$16,640 - \$20,972	\$33,280 - \$41,946
G	\$31,460 - \$40,039	\$47,190 - \$60,059	\$20,973 - \$26,692	\$41,947 - \$53,386
H	\$40,040 - \$50,959	\$60,060 - \$76,439	\$26,693 - \$33,972	\$53,387 - \$67,946
I	\$50,960 - \$64,479	\$76,440 - \$96,719	\$33,973 - \$42,986	\$67,947 - \$85,972
J	\$64,480 - \$81,899	\$96,720 - \$122,849	\$42,987 - \$54,599	\$85,973 - \$109,199
K	\$81,900 - \$103,999	\$122,850 - \$155,999	\$54,600 - \$69,332	\$109,200 - \$138,666
L	\$104,000 and over	\$156,000 and over	\$69,333 and over	\$138,667 and over

3 For Substitute Teachers paid on a daily basis:

If a teacher is employed as a substitute **AND** is paid on a daily basis, refer to **Table 2** below to determine the correct wage category.

- Find the column that corresponds to the length of the work day for your school.
- Next, find the substitute's daily pay in the wage ranges provided.
- Look in the far left column to determine the correct wage category.

For example, report a Substitute Teacher who works six hours a day and earns \$58 a day in wage category B.

TABLE 2

WAGE CATEGORY	3.5 HOURS	4 HOURS	4.5 HOURS	5 HOURS	5.5 HOURS	6 HOURS
A	under \$32.38	under \$37.00	under \$41.63	under \$46.25	under \$50.88	under \$55.50
B	\$32.38 - \$41.12	\$37.00 - \$46.99	\$41.63 - \$52.87	\$46.25 - \$58.74	\$50.88 - \$64.62	\$55.50 - \$70.49
C	\$41.13 - \$51.62	\$47.00 - \$58.99	\$52.88 - \$66.37	\$58.75 - \$73.74	\$64.63 - \$81.12	\$70.50 - \$88.49
D	\$51.63 - \$65.62	\$59.00 - \$74.99	\$66.38 - \$84.37	\$73.75 - \$93.74	\$81.13 - \$103.12	\$88.50 - \$112.49
E	\$65.63 - \$83.99	\$75.00 - \$95.99	\$84.38 - \$107.99	\$93.75 - \$119.99	\$103.13 - \$131.99	\$112.50 - \$143.99
F	\$84.00 - \$105.87	\$96.00 - \$120.99	\$108.00 - \$136.12	\$120.00 - \$151.24	\$132.00 - \$166.37	\$144.00 - \$181.49
G	\$105.88 - \$134.74	\$121.00 - \$153.99	\$136.13 - \$173.24	\$151.25 - \$192.49	\$166.38 - \$211.74	\$181.50 - \$230.99
H	\$134.75 - \$171.49	\$154.00 - \$195.99	\$173.25 - \$220.49	\$192.50 - \$244.99	\$211.75 - \$269.49	\$231.00 - \$293.99
I	\$171.50 - \$216.99	\$196.00 - \$247.99	\$220.50 - \$278.99	\$245.00 - \$309.99	\$269.50 - \$340.99	\$294.00 - \$371.99
J	\$217.00 - \$275.62	\$248.00 - \$314.99	\$279.00 - \$354.37	\$310.00 - \$393.74	\$341.00 - \$433.12	\$372.00 - \$472.49
K	\$275.63 - \$349.99	\$315.00 - \$399.99	\$354.38 - \$449.99	\$393.75 - \$499.99	\$433.13 - \$549.99	\$472.50 - \$599.99
L	\$350.00 and over	\$400.00 and over	\$450.00 and over	\$500.00 and over	\$550.00 and over	\$600.00 and over
WAGE CATEGORY	6.5 HOURS	7 HOURS	7.5 HOURS	8 HOURS	8.5 HOURS	9 HOURS
A	under \$60.13	under \$64.75	under \$69.38	under \$74.00	under \$78.63	under \$83.25
B	\$60.13 - \$76.37	\$64.75 - \$82.24	\$69.38 - \$88.12	\$74.00 - \$93.99	\$78.63 - \$99.87	\$83.25 - \$105.74
C	\$76.38 - \$95.87	\$82.25 - \$103.24	\$88.13 - \$110.62	\$94.00 - \$117.99	\$99.88 - \$125.37	\$105.75 - \$132.74
D	\$95.88 - \$121.87	\$103.25 - \$131.24	\$110.63 - \$140.62	\$118.00 - \$149.99	\$125.38 - \$159.37	\$132.75 - \$168.74
E	\$121.88 - \$155.99	\$131.25 - \$167.99	\$140.63 - \$179.99	\$150.00 - \$191.99	\$159.38 - \$203.99	\$168.75 - \$215.99
F	\$156.00 - \$196.62	\$168.00 - \$211.74	\$180.00 - \$226.87	\$192.00 - \$241.99	\$204.00 - \$257.12	\$216.00 - \$272.24
G	\$196.63 - \$250.24	\$211.75 - \$269.49	\$226.88 - \$288.74	\$242.00 - \$307.99	\$257.13 - \$327.24	\$272.25 - \$346.49
H	\$250.25 - \$318.49	\$269.50 - \$342.99	\$288.75 - \$367.49	\$308.00 - \$391.99	\$327.25 - \$416.49	\$346.50 - \$440.99
I	\$318.50 - \$402.99	\$343.00 - \$433.99	\$367.50 - \$464.99	\$392.00 - \$495.99	\$416.50 - \$526.99	\$441.00 - \$557.99
J	\$403.00 - \$511.87	\$434.00 - \$551.24	\$465.00 - \$590.62	\$496.00 - \$629.99	\$527.00 - \$669.37	\$558.00 - \$708.74
K	\$511.88 - \$649.99	\$551.25 - \$699.99	\$590.63 - \$749.99	\$630.00 - \$799.99	\$669.38 - \$849.99	\$708.75 - \$899.99
L	\$650.00 and over	\$700.00 and over	\$750.00 and over	\$800.00 and over	\$850.00 and over	\$900.00 and over

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment

Management Occupations

(Managers in this section generally have other managers/supervisors reporting to them.)

Chief Executives - Formulate policies and provide overall direction of private and public organizations within guidelines set up by a board of directors or other governing body. Plan, direct, or coordinate operational activities with the help of subordinate executives and managers.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-1011													
General and Operations Managers - Plan, direct, or coordinate the operations of public or private organizations. Responsibilities include formulating policies, managing daily operations, and planning the use of materials and human resources, but are too general to be classified in any one functional area of management or administration. Excludes First-Line Supervisors.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-1021													
Administrative Services Managers - Plan, direct, or coordinate one or more administrative services of an organization, such as records and information management, mail distribution, facilities planning and maintenance, and other support services. Medical records administrators are included in "Medical and Health Services Managers." Excludes "Purchasing Managers."	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3011													
Financial Managers - Plan, direct, or coordinate accounting, investing, banking, insurance, securities, and other financial activities of a branch, office, or department of an establishment.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3031													
Human Resources Managers - Plan, direct, or coordinate human resources activities and staff of an organization. Excludes managers who primarily focus on compensation and benefits or training and development.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3121													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	

Education Administrators, Preschool and Childcare Center/Program - Plan, direct, or coordinate the academic and nonacademic activities of preschool and childcare centers or programs. Excludes "Preschool Teachers."	A	B	C	D	E	F	G	H	I	J	K	L	T
11-9031													

Education Administrators, Elementary and Secondary School - Plan, direct, or coordinate the academic, administrative, or auxiliary activities of public or private elementary or secondary level schools.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-9032													

Food Service Managers - Plan, direct, or coordinate activities of an organization or department that serves food and beverages. Excludes "Chefs and Head Cooks."	A	B	C	D	E	F	G	H	I	J	K	L	T
11-9051													

Business and Financial Operations Occupations

Human Resources Specialists - Perform activities in the human resource area. Includes employment specialists who screen, recruit, interview, and place workers. Excludes "Compensation, Benefits, and Job Analysis Specialists" and "Training and Development Specialists."	A	B	C	D	E	F	G	H	I	J	K	L	T
13-1071													

Accountants and Auditors - Analyze and interpret accounting records to prepare financial statements, give advice, or audit and evaluate statements prepared by others. Install or advise on systems of recording costs or other financial and budgetary data. Excludes "Tax Examiners and Collectors, and Revenue Agents."	A	B	C	D	E	F	G	H	I	J	K	L	T
13-2011													

Budget Analysts - Examine budget estimates for completeness, accuracy, and conformance with procedures and regulations. Analyze budgeting and accounting reports.	A	B	C	D	E	F	G	H	I	J	K	L	T
13-2031													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment

Computer and Mathematical Occupations

Database Administrators - Administer, test, and implement computer databases. Coordinate changes to computer databases. May plan, coordinate, and implement security measures to safeguard computer databases.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1141													

Network and Computer Systems Administrators - Install, configure, and support an organization's local area network (LAN), wide area network (WAN), and Internet systems or segment of a network system. Ensure network availability. May monitor and test Web site performance. May assist in network modeling, analysis, planning, and coordination between network and data communications hardware and software. May supervise computer user support specialists and computer network support specialists. May administer network security measures.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1142													

Computer User Support Specialists - Provide technical assistance to computer users. Answer questions or resolve computer problems in person, via telephone, or electronically. May provide assistance concerning computer hardware and software use.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1151													

Life, Physical, and Social Science Occupations

Clinical, Counseling, and School Psychologists - Diagnose and treat mental disorders; learning disabilities; and cognitive, behavioral, and emotional problems, using individual, child, family, and group therapies. May design and implement behavior modification programs.	A	B	C	D	E	F	G	H	I	J	K	L	T
19-3031													

Community and Social Services Occupations

Educational, Guidance, School, and Vocational Counselors - Counsel individuals and provide group educational and vocational guidance services.	A	B	C	D	E	F	G	H	I	J	K	L	T
21-1012													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Child, Family, and School Social Workers - Provide social services and assistance to improve the social and psychological functioning of children and their families and to maximize family well-being and academic functioning of children. May assist parents, arrange adoptions, and find foster homes. In schools, they address such problems as teenage pregnancy, misbehavior, and truancy. May also advise teachers.	A	B	C	D	E	F	G	H	I	J	K	L	T
21-1021													
Community Health Workers - Assist individuals and communities to adopt healthy behaviors. Conduct outreach to implement programs in the community that promote, maintain, and improve individual and community health. May provide information on available resources, provide social support and informal counseling, advocate for individuals and community health needs, and provide services such as first aid and blood pressure screening. May collect data to help identify community health needs. Excludes "Health Educators."	A	B	C	D	E	F	G	H	I	J	K	L	T
21-1094													
Directors, Religious Activities and Education - Plan, direct, or coordinate programs designed to promote the religious education or activities of a denominational group. May provide counseling and guidance relative to marital, health, financial, and religious problems.	A	B	C	D	E	F	G	H	I	J	K	L	T
21-2021													
Education, Training, and Library Occupations													
Preschool Teachers, Except Special Education - Instruct preschool-aged children in activities designed to promote social, physical, and intellectual growth needed for primary school. May be required to hold State certification. Excludes "Childcare Workers."	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2011													
Kindergarten Teachers, Except Special Education - Teach elemental natural and social science, personal hygiene, music, art, and literature to kindergarten students. Promote physical, mental, and social development. May be required to hold State certification.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2012													
Elementary School Teachers, Except Special Education - Teach students basic academic, social, and other formative skills at the elementary level.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2021													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25 - 11.74	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240 - 24,439	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Middle School Teachers, Except Special and Career/Technical Education - Teach students in one or more subjects in schools at the middle, intermediate, or junior high level, which falls between elementary and senior high school. 25-2022	A	B	C	D	E	F	G	H	I	J	K	L	T
Career/Technical Education Teachers, Middle School - Teach occupational, career and technical, or vocational subjects in schools at the middle, intermediate, or junior high level. Excludes "Special Education Teachers." 25-2023	A	B	C	D	E	F	G	H	I	J	K	L	T
Secondary School Teachers, Except Special and Career/Technical Education - Teach students in one or more subjects, such as English, mathematics, or social studies at the secondary level. May be designated according to subject matter specialty. 25-2031	A	B	C	D	E	F	G	H	I	J	K	L	T
Career/Technical Education Teachers, Secondary School - Teach occupational, career and technical, or vocational subjects at the secondary school level. Excludes "Special Education Teachers, Secondary School." 25-2032	A	B	C	D	E	F	G	H	I	J	K	L	T
Special Education Teachers, Preschool - Teach preschool school subjects to educationally and physically handicapped students. Includes teachers who specialize and work with audibly and visually handicapped students and those who teach basic academic and life processes skills to the mentally impaired. 25-2051	A	B	C	D	E	F	G	H	I	J	K	L	T
Special Education Teachers, Kindergarten and Elementary School - Teach elementary school subjects to educationally and physically handicapped students. Includes teachers who specialize and work with audibly and visually handicapped students and those who teach basic academic and life processes skills to the mentally impaired. 25-2052	A	B	C	D	E	F	G	H	I	J	K	L	T

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25 - 11.74	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Special Education Teachers, Middle School - Teach middle school subjects to educationally and physically handicapped students. Includes teachers who specialize and work with audibly and visually handicapped students and those who teach basic academic and life processes skills to the mentally impaired.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2053													
Special Education Teachers, Secondary School - Teach secondary school subjects to educationally and physically handicapped students. Includes teachers who specialize and work with audibly and visually handicapped students and those who teach basic academic and life processes skills to the mentally impaired.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2054													
Adult Basic and Secondary Education and Literacy Teachers and Instructors - Teach or instruct out-of-school youths and adults in remedial education classes, preparatory classes for the General Educational Development test, literacy, or English as a Second Language. Teaching may or may not take place in a traditional educational institution.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-3011													
Self-Enrichment Education Teachers - Teach courses other than those that lead to an occupational objective or degree. Courses may include self-improvement, nonvocational, and nonacademic subjects. Teaching may not take place in a traditional educational institution. Excludes "Fitness Trainers and Aerobics Instructors." Flight instructors are included with "Aircraft Pilots and Flight Engineers."	A	B	C	D	E	F	G	H	I	J	K	L	T
25-3021													
Substitute Teachers - Teach students in a public or private school when the regular teacher is unavailable.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-3098													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Librarians - Administer libraries and perform related services. Work in settings such as public libraries, schools, corporations, and healthcare providers. May select, acquire, catalogue, classify, circulate, and maintain library materials and furnish reference, bibliographical, and readers' advisory services. May perform in-depth, strategic research, and synthesize, analyze, edit, and filter information. May set up or work with databases and information systems to catalogue and access information.													
25-4021													
Library Technicians - Assist librarians by helping readers in the use of library catalogs, databases, and indexes to locate books and other materials; and by answering questions that require only brief consultation of standard reference. Compile records; sort and shelve books or other media; remove or repair damaged books or other media; register patrons; and check materials in and out of the circulation process. Replace materials in shelving area (stacks) or files. Includes bookmobile drivers who assist with providing services in mobile libraries.													
25-4031													
Audio-Visual and Multimedia Collections Specialists - Prepare, plan, and operate multimedia teaching aids for use in education. May record, catalogue, and file materials.													
25-9011													
Instructional Coordinators - Develop instructional material, coordinate educational content, and incorporate current technology in specialized fields that provide guidelines to educators and instructors for developing curricula and conducting courses. Includes educational consultants and specialists, and instructional material directors.													
25-9031													
Teacher Assistants - Perform duties that are instructional in nature or deliver direct services to students or parents. Serve in a position for which a teacher has ultimate responsibility for the design and implementation of educational programs and services. Excludes "Graduate Teaching Assistants."													
25-9041													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	

Arts, Design, Entertainment, Sports, and Media Occupations

Coaches and Scouts -	A	B	C	D	E	F	G	H	I	J	K	L	T
Coach groups or individuals in the fundamentals of sports. Demonstrate techniques. May evaluate athletes' strengths and weaknesses as possible recruits or to improve the athletes' technique to prepare them for competition. Those required to hold teaching degrees should be reported in the appropriate teaching category. Excludes "Athletic Trainers."													
27-2022													

Umpires, Referees, and Other Sports Officials -	A	B	C	D	E	F	G	H	I	J	K	L	T
Officiate at competitive athletic or sporting events. Detect infractions of rules and decide penalties according to established regulations. Includes all sporting officials, referees, and competition judges.													
27-2023													

Music Directors and Composers -	A	B	C	D	E	F	G	H	I	J	K	L	T
Conduct, direct, plan, and lead instrumental or vocal performances by musical groups, such as orchestras, bands, choirs, and glee clubs. Includes arrangers, composers, choral directors, and orchestrators.													
27-2041													

Interpreters and Translators -	A	B	C	D	E	F	G	H	I	J	K	L	T
Interpret oral or sign language, or translate written text from one language into another.													
27-3091													

Healthcare Practitioners and Technical Occupations

Occupational Therapists -	A	B	C	D	E	F	G	H	I	J	K	L	T
Assess, plan, and participate in rehabilitative programs that help build or restore vocational, homemaking, and daily living skills, as well as general independence, to persons with disabilities or developmental delays.													
29-1122													

Physical Therapists -	A	B	C	D	E	F	G	H	I	J	K	L	T
Assess, plan, and participate in rehabilitative programs that improve mobility, relieve pain, increase strength, and improve or correct disabling conditions resulting from disease or injury.													
29-1123													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25 - 11.74	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Speech-Language Pathologists - Assess and treat persons with speech, language, voice, and fluency disorders. May perform research related to speech and language problems. 29-1127	A	B	C	D	E	F	G	H	I	J	K	L	T
Registered Nurses - Assess patient health problems and needs, develop and implement nursing care plans, and maintain medical records. Administer nursing care to ill, injured, convalescent, or disabled patients. May advise patients on health maintenance and disease prevention or provide case management. Licensing or registration required. Includes Clinical Nurse Specialists. Excludes "Nurse Anesthetists," "Nurse Midwives," and "Nurse Practitioners." 29-1141	A	B	C	D	E	F	G	H	I	J	K	L	T
Audiologists - Assess and treat persons with hearing and related disorders. May fit hearing aids and provide auditory training. May perform research related to hearing problems. 29-1181	A	B	C	D	E	F	G	H	I	J	K	L	T
Licensed Practical and Licensed Vocational Nurses - Care for ill, injured, or convalescing patients or persons with disabilities in hospitals, nursing homes, clinics, private homes, group homes, and similar institutions. Licensing required. 29-2061	A	B	C	D	E	F	G	H	I	J	K	L	T
Athletic Trainers - Evaluate and advise individuals to assist recovery from or avoid athletic-related injuries or illnesses, or maintain peak physical fitness. May provide first aid or emergency care. 29-9091	A	B	C	D	E	F	G	H	I	J	K	L	T
Healthcare Support Occupations													
Occupational Therapy Assistants - Assist occupational therapists in providing occupational therapy treatments and procedures. Generally requires formal training. 31-2011	A	B	C	D	E	F	G	H	I	J	K	L	T

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Occupational Therapy Aides - Under close supervision of an occupational therapist or occupational therapy assistant, perform only delegated, selected, or routine tasks in specific situations. These duties include preparing patient and treatment room. 31-2012	A	B	C	D	E	F	G	H	I	J	K	L	T

Protective Service Occupations

Security Guards - Guard, patrol, or monitor premises to prevent theft, violence, or infractions of rules. May operate x-ray and metal detector equipment. Excludes "Transportation Security Screeners." 33-9032	A	B	C	D	E	F	G	H	I	J	K	L	T

Crossing Guards - Guide or control vehicular or pedestrian traffic at such places as streets, schools, railroad crossings, or construction sites. 33-9091	A	B	C	D	E	F	G	H	I	J	K	L	T

Food Preparation and Serving Related Occupations

First-Line Supervisors of Food Preparation and Serving Workers - Directly supervise and coordinate activities of workers engaged in preparing and serving food. 35-1012	A	B	C	D	E	F	G	H	I	J	K	L	T

Cooks, Institution and Cafeteria - Prepare and cook large quantities of food for institutions, such as schools, hospitals, or cafeterias. 35-2012	A	B	C	D	E	F	G	H	I	J	K	L	T

Food Preparation Workers - Perform a variety of food preparation duties other than cooking, such as preparing cold foods and shellfish, slicing meat, and brewing coffee or tea. 35-2021	A	B	C	D	E	F	G	H	I	J	K	L	T

Combined Food Preparation and Serving Workers, Including Fast Food - Perform duties which combine preparing and serving food and nonalcoholic beverages. 35-3021	A	B	C	D	E	F	G	H	I	J	K	L	T

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Counter Attendants, Cafeteria, Food Concession, and Coffee Shop - Serve food to diners at counter or from a steam table. Counter attendants who also wait tables are included in "Waiters and Waitresses." 35-3022	A	B	C	D	E	F	G	H	I	J	K	L	T
Dining Room and Cafeteria Attendants and Bartender Helpers - Facilitate food service. Clean tables, remove dirty dishes, replace soiled table linens; set tables; replenish supply of clean linens, silverware, glassware, and dishes; supply service bar with food; and serve items such as water, condiments, and coffee to patrons. Please include tips when calculating wages. 35-9011	A	B	C	D	E	F	G	H	I	J	K	L	T
Dishwashers - Clean dishes, kitchen, food preparation equipment, or utensils. 35-9021	A	B	C	D	E	F	G	H	I	J	K	L	T
Building and Grounds Cleaning and Maintenance Occupations													
First-Line Supervisors of Housekeeping and Janitorial Workers - Directly supervise and coordinate work activities of cleaning personnel. 37-1011	A	B	C	D	E	F	G	H	I	J	K	L	T
First-Line Supervisors of Landscaping, Lawn Service, and Groundskeeping Workers - Directly supervise and coordinate activities of landscaping or groundskeeping workers. Work may involve reviewing contracts to ascertain service requirements, answering inquiries from potential customers, and preparing estimates. 37-1012	A	B	C	D	E	F	G	H	I	J	K	L	T
Janitors and Cleaners, Except Maids and Housekeeping Cleaners - Keep buildings in clean and orderly condition. Perform heavy cleaning duties. Duties may include tending furnace and boiler, performing routine maintenance activities, notifying management of need for repairs, and cleaning snow or debris from sidewalk. 37-2011	A	B	C	D	E	F	G	H	I	J	K	L	T

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Landscaping and Groundskeeping Workers - Landscape or maintain grounds of property using hand or power tools and equipment. Tasks may include sod laying, mowing, trimming, planting, watering, fertilizing, digging, raking, sprinkler installation, and installation of mortarless segmental concrete masonry wall units. Excludes "Farmworkers and Laborers, Crop, Nursery, and Greenhouse." 37-3011	A	B	C	D	E	F	G	H	I	J	K	L	T

Personal Care and Service Occupations

First-Line Supervisors of Personal Service Workers - Directly supervise and coordinate activities of personal service workers, such as flight attendants, hairdressers, or caddies. 39-1021	A	B	C	D	E	F	G	H	I	J	K	L	T
Childcare Workers - Attend to children, performing a variety of tasks, such as dressing, feeding, bathing, and overseeing play. Excludes "Preschool Teachers," "Teacher Assistants," and "School Bus Monitors." 39-9011	A	B	C	D	E	F	G	H	I	J	K	L	T

Sales and Related Occupations

Cashiers - Receive and disburse money in establishments other than financial institutions. May use electronic scanners, cash registers, or related equipment. May process credit or debit card transactions and validate checks. Excludes "Gaming Cage Persons and Booth Cashiers." 41-2011	A	B	C	D	E	F	G	H	I	J	K	L	T

Office and Administrative Support Occupations

First-Line Supervisors of Office and Administrative Support Workers - Directly supervise and coordinate the activities of clerical and administrative support workers. 43-1011	A	B	C	D	E	F	G	H	I	J	K	L	T

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Bookkeeping, Accounting, and Auditing Clerks - Compute, classify, and record data to keep financial records complete. Perform routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accounting records. May also check the accuracy of figures, calculations, and postings pertaining to business transactions recorded by other workers. Excludes "Payroll and Timekeeping Clerks." <div style="text-align: right;">43-3031</div>	A	B	C	D	E	F	G	H	I	J	K	L	T
Payroll and Timekeeping Clerks - Compile and record employee time and payroll data. May compute employees' time worked, production, and commission. May compute and post wages and deductions, or prepare paychecks. <div style="text-align: right;">43-3051</div>	A	B	C	D	E	F	G	H	I	J	K	L	T
Procurement Clerks - Compile information and records to draw up purchase orders for procurement of materials and services. <div style="text-align: right;">43-3061</div>	A	B	C	D	E	F	G	H	I	J	K	L	T
Library Assistants, Clerical - Sort, shelf, issue, and receive library materials. Locate materials for loan and replace material in shelving area, stacks, or files according to identification number and title. Register patrons to permit them to borrow library materials. Excludes "Library Technicians." <div style="text-align: right;">43-4121</div>	A	B	C	D	E	F	G	H	I	J	K	L	T
Human Resources Assistants, Except Payroll and Timekeeping - Compile and keep personnel records. May prepare reports for employment records, file employment records, or search employee files and furnish information to authorized persons. <div style="text-align: right;">43-4161</div>	A	B	C	D	E	F	G	H	I	J	K	L	T
Receptionists and Information Clerks - Answer inquiries and provide information regarding activities conducted at establishment and location of departments, offices, and employees within the organization. Excludes "Switchboard Operators, Including Answering Service." <div style="text-align: right;">43-4171</div>	A	B	C	D	E	F	G	H	I	J	K	L	T

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Executive Secretaries and Executive Administrative Assistants - Provide high-level administrative support. Conduct research, prepare statistical reports, handle information requests, and perform clerical functions such as preparing correspondence, receiving visitors, arranging conference calls, and scheduling meetings. May also train and supervise lower-level clerical staff.	43-6011												
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive - Perform routine clerical and administrative functions such as drafting correspondence, scheduling appointments, organizing and maintaining files, or providing information to callers.	43-6014												
Data Entry Keyers - Operate data entry device, such as keyboard or photo composing perforator. Duties may include verifying data and preparing materials for printing. Excludes "Word Processors and Typists."	43-9021												
Word Processors and Typists - Use word processor, computer, or typewriter to type letters, reports, forms, or other material from rough draft, corrected copy, or voice recording. May perform other clerical duties as assigned. Excludes "Data Entry Keyers," "Secretaries and Administrative Assistants," "Court Reporters," and "Medical Transcriptionists."	43-9022												
Office Clerks, General - Perform duties too varied and diverse to be classified in any specific clerical occupation, requiring knowledge of office systems and procedures. Duties may include a combination of answering telephones, bookkeeping, typing or word processing, stenography, office machine operation, and filing.	43-9061												

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	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment

Construction and Extraction Occupations

Carpenters -	A	B	C	D	E	F	G	H	I	J	K	L	T
Construct, erect, install, or repair structures and fixtures made of wood, such as concrete forms; building frameworks, including partitions, joists, studding, and rafters; and wood stairways, window and door frames, and hardwood floors. May also install cabinets, siding, drywall and batt or roll insulation. Includes brattice builders who build doors or brattices (ventilation walls or partitions) in underground passageways.													
47-2031													

Installation, Maintenance, and Repair Occupations

First-Line Supervisors of Mechanics, Installers, and Repairers -	A	B	C	D	E	F	G	H	I	J	K	L	T
Directly supervise and coordinate the activities of mechanics, installers, and repairers. Excludes team or work leaders.													
49-1011													

Bus and Truck Mechanics and Diesel Engine Specialists -	A	B	C	D	E	F	G	H	I	J	K	L	T
Diagnose, adjust, repair, or overhaul buses and trucks, or maintain and repair any type of diesel engines. Includes mechanics working primarily with automobile or marine diesel engines.													
49-3031													

Heating, Air Conditioning, and Refrigeration Mechanics and Installers -	A	B	C	D	E	F	G	H	I	J	K	L	T
Install or repair heating, central air conditioning, or refrigeration systems, including oil burners, hot-air furnaces, and heating stoves.													
49-9021													

Maintenance and Repair Workers, General -	A	B	C	D	E	F	G	H	I	J	K	L	T
Perform work involving the skills of two or more maintenance occupations to keep machines, mechanical equipment, or the structure of an establishment in repair. Duties may involve pipe fitting; boiler making; insulating; welding; machining; carpentry; repairing electrical or mechanical equipment; installing, aligning, and balancing equipment; and repairing buildings, floors, or stairs.													
49-9071													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	

Production Occupations

Stationary Engineers and Boiler Operators -	A	B	C	D	E	F	G	H	I	J	K	L	T
Operate or maintain stationary engines, boilers, or other mechanical equipment to provide utilities for buildings or industrial processes. Operate equipment, such as steam engines, generators, motors, turbines, and steam boilers.													
51-8021													

Transportation and Material Moving Occupations

First-Line Supervisors of Transportation and Material-Moving Machine and Vehicle Operators -	A	B	C	D	E	F	G	H	I	J	K	L	T
Directly supervise and coordinate activities of transportation and material-moving machine and vehicle operators and helpers.													
53-1031													

Bus Drivers, School or Special Client -	A	B	C	D	E	F	G	H	I	J	K	L	T
Transport students or special clients, such as the elderly or persons with disabilities. Ensure adherence to safety rules. May assist passengers in boarding or exiting.													
53-3022													

Subtotal Employment													T

Instructions for Completing the Supplemental Page

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												Total Employment
		A	B	C	D	E	F	G	H	I	J	K	L	
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	
	Hourly (part-time or full-time)													
	Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	

		A	B	C	D	E	F	G	H	I	J	K	L	T

		A	B	C	D	E	F	G	H	I	J	K	L	T

		A	B	C	D	E	F	G	H	I	J	K	L	T

		A	B	C	D	E	F	G	H	I	J	K	L	T

		A	B	C	D	E	F	G	H	I	J	K	L	T

FOR OFFICE USE ONLY	FIPS	Schedule Number	NAICS Code	Unit Total Employment	Reviewed By	Date Reviewed		
							Subtotal Employment - this page	
							Total Employment identified on this form	

Instructions for Completing the Supplemental Page

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report. If you need additional space to report the workers in your establishment, please photocopy this page.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

FOR OFFICE USE ONLY	FIPS	Schedule Number	NAICS Code	Unit Total Employment	Reviewed By	Date Reviewed		
							Subtotal Employment - this page	
							Total Employment identified on this form	