



What this report is about: This form asks for information about the occupations and wages of the employees described in Item 3. Please complete Items 1 through 5 below. Next, please provide the information requested beginning on page 1 for the employees who received pay for the pay period that included the reference date printed in bold in Item 3. The instructions on pages ii and iii explain how to provide the requested information. For more on the OES program, including national, state, and metropolitan area employment and wage estimates by occupation, please see our website at <http://www.bls.gov/OES>.

1 Which of the following options describes the status of the location(s) in Item 3 as of the reference date also printed in Item 3?

- ☐ Operating: Go to Item 2.
- ☐ Temporarily closed during the reference period: Report data only for employees paid for work during the reference period. If no employees worked for pay, report "0" in section 4 of this page and return the form in the reply envelope provided.
- ☐ Permanently out of business as of __/__/____: Return the form to the address at the top.
- ☐ Sold or merged: Enter the new name and address below, then go to Item 2.

New Name: _____

New Address: _____

2 Our records show that your main products or services are related to those listed below. If they are not, please list your main products or services on the lines provided and continue with the rest of the report.

3 This form asks for information about the employees described below. Our estimate of employment for these employees appears at the top right corner of the label. *Please make any needed address corrections.*

4 How many employees, **both full and part-time**, worked at this location(s) during the pay period that included the reference date printed in Item 3?

Enter the number here...

Include

- ◆ Full or part-time paid workers
- ◆ Workers on paid leave
- ◆ Workers assigned temporarily to other units
- ◆ Incorporated firms - paid owners, officers, and staff

Do Not Include

- ◆ Contractors and temporary agency employees not on your payroll
- ◆ Unpaid family workers
- ◆ Workers on unpaid leave
- ◆ Unincorporated firms - proprietors, owners, and partners
- ◆ Workers not covered by unemployment insurance

Do all employees reported above work at one location?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No... Enter number of locations	<input type="text"/>
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5 Please tell us who to contact if we have questions about your data.

Name: _____

Title: _____

Phone: _____ Date: _____

E-mail address: _____

FOR
OFFICE
USE ONLY

Instructions for Reporting by Occupation

- Report employees in the occupations in which they are working, **not** necessarily in occupations for which they have been trained.

For example: An employee trained as an engineer, but working as a drafter, should be reported as a drafter.

- Report each employee only once in the occupation that requires the **highest** level of skill if the employee performs work in two or more occupations. If there is **no** measurable difference in skill requirements, report employees in the occupation in which they spend the **most** time.
- Use the description of duties along with the job titles to determine where to place employees. Do not rely on job titles alone.
- Report **apprentices** and **trainees** in the job for which they are being trained. Report **helpers** separately because they are not in training for the occupation they are helping.
- Report part-time workers in the job they perform.
- Professionals who directly supervise other workers in professional occupations should be classified in the same occupation as the workers they supervise. For example, a drafter that supervises other drafters is classified as a drafter.
- Workers in Service, Sales, Office and Administrative, Forestry and Farming, Production, Maintenance, and Transportation occupations who spend 80 percent or more of their time performing supervisory duties should be reported as supervisors. Workers with supervisory duties who spend less than 80 percent of their time supervising should be reported with the workers they supervise.

Instructions for Reporting Wage Information

For all employees:

- Please use the hourly and annual wage rate categories to report employees. If wages are not recorded by hour or year (bi-weekly, or monthly for example), convert them into an hourly wage rate.
- For part-time workers, please report the specific hourly wage rate, not an average.
- For tip, commission, and piece-rate workers, please estimate the earnings (base pay plus tips, commissions, or piece rates), and report the appropriate wage.
- For salaried workers who do not work a standard 2080 hours per year (40 hours per week), please report wages on an hourly basis. For workers who are paid an annual salary by contract, such as Airline Pilots, report their annual salary.
- Include and/or exclude from pay as follows:

Include as pay

- Base Rate
- Commissions
- Cost-of-Living Allowance
- Deadheading Pay
- Guaranteed Pay
- Hazard Pay
- Incentive Pay
- Longevity Pay
- Piece Rate
- Portal-to-Portal Rate
- Production Bonus
- Tips

Exclude as pay

- | | |
|-------------------------|--------------------------|
| • Attendance Bonus | • Perquisites |
| • Back Pay | • Profit Sharing Payment |
| • Draw | • Relocation Allowance |
| • Holiday Bonus | • Severance Pay |
| • Holiday Premium Pay | • Shift Differential |
| • Jury Duty Pay | • Stock Bonuses |
| • Lodging Payments | • Tool Allowance |
| • Meal Payments | • Tuition Repayments |
| • Merchandise Discounts | • Uniform Allowance |
| • Nonproduction Bonus | • Weekend Pay |
| • On-call Pay | |
| • Overtime Pay | |

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2002 (Title 5 of Public Law 107-347) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent, except in the case of State and local governments. The BLS publishes statistical tabulations from this survey that may reveal the information reported by State and local governments. Upon request, however, the BLS will hold the information provided by State and local governments on this survey in confidence.

*We estimate that it will vary from 30 minutes to 6 hours to complete this report, depending on such factors as the size of the establishment. This includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding these estimates or any other aspects of this report, including suggestions for reducing this burden, send them to the U.S. Bureau of Labor Statistics, Division of Occupational Employment Statistics (1220-0042), 2 Massachusetts Avenue NE, Suite 2135, Washington, DC 20212. Please do not return your questionnaire to this address. Use the enclosed preaddressed envelope or the address provided at the top of the first page to return your completed questionnaire. You do not have to complete this questionnaire if it does not display a currently valid OMB control number.

Instructions for Completing the Report

On the following pages you will find the Occupational Employment Report. Please refer to the example below and the guidelines on page ii for instructions on how to complete the form. If you have employees whose occupations are not found in the list provided, please use the supplemental pages at the end of this report. Please write each unique occupational title on a separate line along with a short description of duties, the number of employees in each wage category, and the total employment for each occupation.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)		under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment
Accountants and Auditors - Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements.				1	2	3								6
13-2011														

1 For each occupation listed, read the definition to determine which occupations are found in your establishment.

2 For each occupation that is found in your establishment, write in the number of workers in this occupation, based on their wages.

For example, there are six Accountants in your establishment. One is part-time, working 20 hours a week, and earns \$12,480 per year; and five are full-time: two earn \$32,000 per year, and three earn \$46,000. Calculate an hourly wage for the part-time worker by dividing the annual wage by the number of hours worked; 20 hrs x 52 weeks = 1040 hrs/yr, \$12480/1040 hrs = \$12/hr. Write "1" in column C. For the full-time workers, use their annual wage: write "2" in column D and "3" in column E.

3 Add up the total number of workers in this occupation and write the figure in the Total Employment column, making sure the total agrees with your records.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)													
		A	B	C	D	E	F	G	H	I	J	K	L	T	
		Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total
		Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment

Management Occupations													
(Managers in this section generally have other managers/supervisors reporting to them.)													
Chief Executives - Formulate policies and provide overall direction of private and public organizations within guidelines set up by a board of directors or other governing body. Plan, direct, or coordinate operational activities with the help of subordinate executives and managers.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-1011													
General and Operations Managers - Plan, direct, or coordinate the operations of public or private organizations. Responsibilities include formulating policies, managing daily operations, and planning the use of materials and human resources, but are too general to be classified in any one functional area of management or administration. Excludes First-Line Supervisors.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-1021													
Administrative Services Managers - Plan, direct, or coordinate one or more administrative services of an organization, such as records and information management, mail distribution, facilities planning and maintenance, and other support services. Medical records administrators are included in "Medical and Health Services Managers." Excludes "Purchasing Managers."	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3011													
Computer and Information Systems Managers - Plan, direct, or coordinate activities in such fields as electronic data processing, information systems, systems analysis, and computer programming.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3021													
Financial Managers - Plan, direct, or coordinate accounting, investing, banking, insurance, securities, and other financial activities of a branch, office, or department of an establishment.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3031													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)		under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment
Human Resources Managers - Plan, direct, or coordinate human resources activities and staff of an organization. Excludes managers who primarily focus on compensation and benefits or training and development.		A	B	C	D	E	F	G	H	I	J	K	L	T
11-3121														
Medical and Health Services Managers - Plan, direct, or coordinate medical and health services in hospitals, clinics, public health agencies, or similar organizations.		A	B	C	D	E	F	G	H	I	J	K	L	T
11-9111														
Social and Community Service Managers - Plan, direct, or coordinate a social service program or community outreach organization. Oversee budget and policies regarding participant involvement, program requirements, and benefits. Work may involve directing social workers, counselors, or probation officers.		A	B	C	D	E	F	G	H	I	J	K	L	T
11-9151														
Emergency Management Directors - Plan and direct disaster response or crisis management, provide preparedness training, and prepare plans for natural, wartime, or technological disasters or hostage situations.		A	B	C	D	E	F	G	H	I	J	K	L	T
11-9161														
Business and Financial Operations Occupations														
Purchasing Agents, Except Wholesale, Retail, and Farm Products - Purchase machinery, equipment, tools, parts, supplies, or services necessary for the operation of an establishment. Purchase raw or semi-finished materials for manufacturing.		A	B	C	D	E	F	G	H	I	J	K	L	T
13-1023														
Compliance Officers - Examine, evaluate, and investigate eligibility for or conformity with regulations governing contract compliance of licenses and permits, and perform other compliance and enforcement inspection and analysis activities not classified elsewhere.		A	B	C	D	E	F	G	H	I	J	K	L	T
13-1041														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total Employment
Hourly (part-time or full-time)		under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Annual Salary (full-time only)														
Human Resources Specialists -		A	B	C	D	E	F	G	H	I	J	K	L	T
Perform activities in the human resource area. Includes employment specialists who screen, recruit, interview, and place workers. Excludes "Compensation, Benefits, and Job Analysis Specialists" and "Training and Development Specialists."														
13-1071														
Training and Development Specialists -		A	B	C	D	E	F	G	H	I	J	K	L	T
Design and conduct training and development programs to improve individual and organizational performance. May analyze training needs.														
13-1151														
Market Research Analysts and Marketing Specialists -		A	B	C	D	E	F	G	H	I	J	K	L	T
Research local, regional, or national market conditions to determine potential sales of a product or service, or create a marketing campaign. May gather information on competitors, prices, sales, and marketing methods. May use survey results to create a marketing campaign based on regional preferences and buying habits.														
13-1161														
Accountants and Auditors -		A	B	C	D	E	F	G	H	I	J	K	L	T
Analyze and interpret accounting records to prepare financial statements, give advice, or audit and evaluate statements prepared by others. Install or advise on systems of recording costs or other financial and budgetary data. Excludes "Tax Examiners and Collectors, and Revenue Agents."														
13-2011														
Computer and Mathematical Occupations														
Information Security Analysts -		A	B	C	D	E	F	G	H	I	J	K	L	T
Plan, implement, upgrade, or monitor security measures for computer networks and information. May ensure security controls are in place that safeguard digital files and electronic infrastructure. May respond to computer security breaches and viruses.														
15-1122														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total Employment
Hourly (part-time or full-time)														
Annual Salary (full-time only)														
Network and Computer Systems Administrators - Install, configure, and support an organization's local area network (LAN), wide area network (WAN), and Internet systems or segment of a network system. Ensure network availability. May monitor and test Web site performance. May assist in network modeling, analysis, planning, and coordination between network and data communications hardware and software. May supervise computer user support specialists and computer network support specialists. May administer network security measures.		A	B	C	D	E	F	G	H	I	J	K	L	T
15-1142														
Computer User Support Specialists - Provide technical assistance to computer users. Answer questions or resolve computer problems in person, via telephone, or electronically. May provide assistance concerning computer hardware and software use.		A	B	C	D	E	F	G	H	I	J	K	L	T
15-1151														
Computer Network Support Specialists - Analyze, test, troubleshoot, and evaluate existing network systems, such as local area network (LAN), wide area network (WAN), and Internet systems or a segment of a network system. Perform network maintenance to ensure correct operation with minimal interruption.		A	B	C	D	E	F	G	H	I	J	K	L	T
15-1152														
Life, Physical, and Social Science Occupations														
Epidemiologists - Investigate and describe the determinants and distribution of disease, disability, or health outcomes. May develop the means for prevention and control.		A	B	C	D	E	F	G	H	I	J	K	L	T
19-1041														
Medical Scientists, Except Epidemiologists - Conduct research into human diseases and the improvement of human health. Engage in clinical investigation, R&D, or related activities. Includes physicians, dentists, public health specialists, pharmacologists, and medical pathologists who primarily conduct research.		A	B	C	D	E	F	G	H	I	J	K	L	T
19-1042														
Clinical, Counseling, and School Psychologists - Diagnose and treat mental disorders; learning disabilities; and cognitive, behavioral, and emotional problems, using individual, child, family, and group therapies. May design and implement behavior modification programs.		A	B	C	D	E	F	G	H	I	J	K	L	T
19-3031														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment

Community and Social Services Occupations

Substance Abuse and Behavioral Disorder Counselors - Counsel and advise individuals with alcohol, tobacco, drug, or other problems, such as gambling and eating disorders. May engage in prevention programs. Excludes "Social Workers," "Psychologists," and "Mental Health Counselors" providing these services.	A	B	C	D	E	F	G	H	I	J	K	L	T
21-1011													
Mental Health Counselors - Work with individuals and groups to promote optimum mental and emotional health. May help individuals deal with issues associated with addictions and substance abuse; family, parenting, and marital problems; stress management; self-esteem; and aging. Excludes "Social Workers," "Psychiatrists," and "Psychologists."	A	B	C	D	E	F	G	H	I	J	K	L	T
21-1014													
Rehabilitation Counselors - Counsel individuals to maximize the independence and employability of persons coping with personal, social, and vocational difficulties that result from birth defects, disease, accidents, or the stress of daily life. Coordinate activities for residents of care and treatment facilities. Assess client needs and implement rehabilitation programs that may include personal and vocational counseling, training, and job placement.	A	B	C	D	E	F	G	H	I	J	K	L	T
21-1015													
Healthcare Social Workers - Provide individuals, families, and groups with the psychosocial support needed to cope with chronic, acute, or terminal illnesses. Services include advising family care givers, providing patient education and counseling, and making referrals for other services. May also provide care and case management and address barriers to health care.	A	B	C	D	E	F	G	H	I	J	K	L	T
21-1022													
Mental Health and Substance Abuse Social Workers - Assess and treat individuals with mental, emotional, or substance abuse problems. Activities may include individual and group therapy, crisis intervention, case management, client advocacy, prevention, and education.	A	B	C	D	E	F	G	H	I	J	K	L	T
21-1023													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over		
Health Educators - Provide and manage health education programs that help individuals, families, and their communities maximize and maintain healthy lifestyles. Collect and analyze data to identify community needs prior to planning, implementing, monitoring, and evaluating programs. May administer fiscal resources for health education programs. Excludes "Community Health Workers."		A	B	C	D	E	F	G	H	I	J	K	L	T
21-1091														
Social and Human Service Assistants - Assist in providing client services in a wide variety of fields, such as psychology, rehabilitation, or social work, including support for families. May assist clients in obtaining benefits and social and community services. May assist social workers with developing, organizing, and conducting programs to prevent and resolve problems relevant to substance abuse, human relationships, rehabilitation, or dependent care.		A	B	C	D	E	F	G	H	I	J	K	L	T
21-1093														
Community Health Workers - Assist individuals and communities to adopt healthy behaviors. Conduct outreach to implement programs in the community that promote, maintain, and improve individual and community health. May provide information on available resources, provide social support and informal counseling, advocate for individuals and community health needs, and provide services such as first aid and blood pressure screening. May collect data to help identify community health needs. Excludes "Health Educators."		A	B	C	D	E	F	G	H	I	J	K	L	T
21-1094														
Clergy - Conduct religious worship and perform other spiritual functions associated with beliefs and practices of religious faith or denomination. Provide spiritual and moral guidance to members.		A	B	C	D	E	F	G	H	I	J	K	L	T
21-2011														
Arts, Design, Entertainment, Sports, and Media Occupations														
Public Relations Specialists - Engage in promoting or creating an intended public image for individuals, groups, or organizations. May write or select material for release to various communications media.		A	B	C	D	E	F	G	H	I	J	K	L	T
27-3031														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment

Healthcare Practitioners and Technical Occupations

Dietitians and Nutritionists - Plan and conduct food service or nutritional programs to assist in the promotion of health and control of disease. May supervise activities of a department providing quantity food services, counsel individuals, or conduct nutritional research.	A	B	C	D	E	F	G	H	I	J	K	L	T
29-1031													
Pharmacists - Dispense drugs prescribed by physicians and other health practitioners and provide information to patients about medications and their use. May advise physicians and other health practitioners about medication.	A	B	C	D	E	F	G	H	I	J	K	L	T
29-1051													
Anesthesiologists - Physicians who administer anesthetics prior to, during, or after surgery, or other medical procedures.	A	B	C	D	E	F	G	H	I	J	K	L	T
29-1061													
Family and General Practitioners - Physicians who diagnose, treat, and help prevent diseases and injuries that commonly occur in the general population. May refer patients to specialists when needed for further diagnosis or treatment.	A	B	C	D	E	F	G	H	I	J	K	L	T
29-1062													
Internists, General - Physicians who diagnose and provide non-surgical treatment of diseases and injuries of internal organ systems. Subspecialists, such as cardiologists and gastroenterologists, are included in "Physicians and Surgeons, All Other."	A	B	C	D	E	F	G	H	I	J	K	L	T
29-1063													
Obstetricians and Gynecologists - Physicians who provide medical care related to pregnancy or childbirth and those who diagnose, treat, and help prevent diseases of women, particularly those affecting the reproductive system. May also provide general medical care to women.	A	B	C	D	E	F	G	H	I	J	K	L	T
29-1064													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total Employment
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over		
Pediatricians, General - Physicians who diagnose, treat, and help prevent children's diseases and injuries.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1065														
Psychiatrists - Physicians who diagnose, treat, and help prevent disorders of the mind.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1066														
Surgeons - Physicians who treat diseases, injuries, and deformities by surgical methods.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1067														
Physician Assistants - Provide healthcare services typically performed by a physician, under the supervision of a physician. Conduct physicals, provide treatment, and counsel patients. May prescribe medication. Must graduate from an accredited educational program for physician assistants.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1071														
Occupational Therapists - Assess, plan, and participate in rehabilitative programs that help build or restore vocational, homemaking, and daily living skills, as well as general independence, to persons with disabilities or developmental delays.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1122														
Physical Therapists - Assess, plan, and participate in rehabilitative programs that improve mobility, relieve pain, increase strength, and improve or correct disabling conditions resulting from disease or injury.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1123														
Radiation Therapists - Provide radiation therapy to patients as prescribed by a radiologist. May assist in dosimetry procedures and tumor localization.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1124														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total
Hourly (part-time or full-time)														Employment
Annual Salary (full-time only)		under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Recreational Therapists - Plan, direct, or coordinate medically-approved recreation programs for patients in hospitals, nursing homes, or other institutions. May assess a patient condition and recommend appropriate recreational activity. Excludes "Recreation Workers."		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1125														
Respiratory Therapists - Assess, treat, and care for patients with breathing disorders. Assume primary responsibility for all respiratory care modalities, including the supervision of respiratory therapy technicians. Select, assemble, check, and operate equipment.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1126														
Speech-Language Pathologists - Assess and treat persons with speech, language, voice, and fluency disorders. May perform research related to speech and language problems.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1127														
Exercise Physiologists - Assess, plan, or implement fitness programs that include exercise or physical activities. Excludes "Physical Therapists," "Athletic Trainers," and "Fitness Trainers and Aerobic Instructors."		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1128														
Registered Nurses - Assess patient health problems and needs, develop and implement nursing care plans, and maintain medical records. Administer nursing care to ill, injured, convalescent, or disabled patients. May advise patients on health maintenance and disease prevention or provide case management. Licensing or registration required. Includes Clinical Nurse Specialists. Excludes "Nurse Anesthetists," "Nurse Midwives," and "Nurse Practitioners."		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1141														
Nurse Anesthetists - Administer anesthesia, monitor patient's vital signs, and oversee patient recovery from anesthesia. Must be registered nurses who have specialized graduate education.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1151														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total Employment
Hourly (part-time or full-time)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over		
Nurse Midwives - Diagnose and coordinate all aspects of the birthing process, either independently or as part of a healthcare team. May provide well-woman gynecological care. Must have specialized graduate nursing education.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1161														
Nurse Practitioners - Diagnose and treat illness independently or as part of a healthcare team. May focus on health promotion and disease prevention. May order, perform, or interpret diagnostic tests such as lab work and x-rays. May prescribe medication. Must be registered nurses who have specialized graduate education.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-1171														
Medical and Clinical Laboratory Technologists - Perform complex medical laboratory tests for diagnosis, treatment, and prevention of disease. May train or supervise staff.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2011														
Medical and Clinical Laboratory Technicians - Perform routine medical laboratory tests for the diagnosis, treatment, and prevention of disease. May work under the supervision of a medical technologist.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2012														
Cardiovascular Technologists and Technicians - Conduct tests on pulmonary or cardiovascular systems of patients for diagnostic purposes. Includes vascular technologists.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2031														
Diagnostic Medical Sonographers - Produce ultrasonic recordings of internal organs for use by physicians.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2032														
Nuclear Medicine Technologists - Prepare, administer, and measure radioactive isotopes in therapeutic, diagnostic, and tracer studies using radioisotope equipment. Prepare solutions of radioactive materials and calculate doses to be administered by radiologists. Administer radiation to patients. Execute standard blood volume, red cell survival, and fat absorption studies.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2033														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total Employment
Hourly (part-time or full-time)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over		
Annual Salary (full-time only)														
Radiologic Technologists - Take x-rays and CAT scans or administer nonradioactive materials into patient's blood stream for diagnostic purposes. Includes technologists who specialize in other scanning modalities. Excludes "Diagnostic Medical Sonographers" and "Magnetic Resonance Imaging Technologists."		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2034														
Magnetic Resonance Imaging Technologists - Operate Magnetic Resonance Imaging (MRI) scanners. Monitor patient safety and comfort, and view images of area being scanned to ensure quality of pictures. May administer gadolinium contrast dosage intravenously.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2035														
Emergency Medical Technicians and Paramedics - Assess injuries, administer emergency medical care, and extricate trapped individuals. Transport injured or sick persons to medical facilities.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2041														
Dietetic Technicians - Assist in the provision of food service and nutritional programs, under the supervision of a dietitian.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2051														
Pharmacy Technicians - Prepare medications under the direction of a pharmacist.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2052														
Psychiatric Technicians - Care for individuals with mental or emotional conditions or disabilities, following the instructions of physicians or other health practitioners. Monitor patients' physical and emotional well-being and report to medical staff. May participate in rehabilitation and treatment programs, help with personal hygiene, and administer oral or injectable medications.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2053														
Respiratory Therapy Technicians - Provide respiratory care under the direction of respiratory therapists and physicians.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2054														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total Employment
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over		
Surgical Technologists - Assist in operations, under the supervision of surgeons, registered nurses, or other surgical personnel.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2055														
Ophthalmic Medical Technicians - Assist ophthalmologists by performing ophthalmic clinical functions. May administer eye exams, administer eye medications, and instruct the patient in care and use of corrective lenses.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2057														
Licensed Practical and Licensed Vocational Nurses - Care for ill, injured, or convalescing patients or persons with disabilities in hospitals, nursing homes, clinics, private homes, group homes, and similar institutions. Licensing required.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2061														
Medical Records and Health Information Technicians - Compile, process, and maintain medical records of hospital and clinic patients. Process, maintain, compile, and report patient information for health requirements and standards in a manner consistent with the healthcare industry's numerical coding system. Excludes "File Clerks."		A	B	C	D	E	F	G	H	I	J	K	L	T
29-2071														
Occupational Health and Safety Specialists - Review, evaluate, and analyze work environments and design programs and procedures to control, eliminate, and prevent disease or injury caused by chemical, physical, and biological agents or ergonomic factors. May conduct inspections and enforce adherence to laws and regulations. Includes environmental protection officers.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-9011														
Occupational Health and Safety Technicians - Collect data on work environments for analysis by occupational health and safety specialists. Implement and conduct evaluation of programs designed to limit chemical, physical, biological, and ergonomic risks to workers.		A	B	C	D	E	F	G	H	I	J	K	L	T
29-9012														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)													
		A	B	C	D	E	F	G	H	I	J	K	L	T	
		Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total
		Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment
Genetic Counselors - Assess individual or family risk for a variety of inherited conditions, such as genetic disorders and birth defects. Advise individuals and families to support informed decision making and coping methods for those at risk. May help conduct research related to genetic conditions or genetic counseling.		A	B	C	D	E	F	G	H	I	J	K	L	T	
		29-9092													

Healthcare Support Occupations

Home Health Aides -		A	B	C	D	E	F	G	H	I	J	K	L	T
Provide routine individualized healthcare such as changing bandages and applying topical medications to the elderly, convalescents, or persons with disabilities at the patient's home or in a care facility. Monitor or report changes in health status. May also provide personal care such as bathing, dressing, and grooming of patient.														
31-1011														
Psychiatric Aides -		A	B	C	D	E	F	G	H	I	J	K	L	T
Assist mentally impaired or emotionally disturbed patients, working under direction of nursing and medical staff. May assist with daily living activities, lead patients in educational and recreational activities, or accompany patients to and from examinations and treatments. May restrain violent patients. Includes psychiatric orderlies.														
31-1013														
Nursing Assistants -		A	B	C	D	E	F	G	H	I	J	K	L	T
Provide basic patient care under direction of nursing staff. Perform duties such as feed, bathe, dress, groom, or move patients, or change linens. May transfer or transport patients. Includes nursing care attendants, nursing aides, and nursing attendants. Excludes "Home Health Aides," "Orderlies," "Personal Care Aides," and "Psychiatric Aides."														
31-1014														
Orderlies -		A	B	C	D	E	F	G	H	I	J	K	L	T
Transport patients to areas such as operating rooms or x-ray rooms using wheelchairs, stretchers, or moveable beds. May maintain stocks of supplies or clean and transport equipment. Psychiatric orderlies are included in "Psychiatric Aides." Excludes "Nursing Assistants."														
31-1015														
Occupational Therapy Assistants -		A	B	C	D	E	F	G	H	I	J	K	L	T
Assist occupational therapists in providing occupational therapy treatments and procedures. Generally requires formal training.														
31-2011														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total Employment
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over		
Occupational Therapy Aides - Under close supervision of an occupational therapist or occupational therapy assistant, perform only delegated, selected, or routine tasks in specific situations. These duties include preparing patient and treatment room.		A	B	C	D	E	F	G	H	I	J	K	L	T
31-2012														
Physical Therapist Assistants - Assist physical therapists in providing physical therapy treatments and procedures. Generally requires formal training.		A	B	C	D	E	F	G	H	I	J	K	L	T
31-2021														
Physical Therapist Aides - Under close supervision of a physical therapist or physical therapy assistant, perform only delegated, selected, or routine tasks in specific situations. These duties include preparing the patient and the treatment area.		A	B	C	D	E	F	G	H	I	J	K	L	T
31-2022														
Medical Assistants - Perform administrative and clinical duties under the direction of a physician. Administrative duties may include scheduling appointments, maintaining medical records, billing, and coding information for insurance. Clinical duties may include taking vital signs and medical histories, drawing blood, and administering medications as directed by physician. Excludes "Physician Assistants."		A	B	C	D	E	F	G	H	I	J	K	L	T
31-9092														
Medical Equipment Preparers - Prepare, sterilize, install, or clean laboratory or healthcare equipment. May perform routine laboratory tasks and operate or inspect equipment.		A	B	C	D	E	F	G	H	I	J	K	L	T
31-9093														
Medical Transcriptionists - Transcribe medical reports recorded by physicians and other healthcare practitioners. Transcribe dictated reports and translate abbreviations into fully understandable form.		A	B	C	D	E	F	G	H	I	J	K	L	T
31-9094														
Phlebotomists - Draw blood for tests, transfusions, donations, or research.		A	B	C	D	E	F	G	H	I	J	K	L	T
31-9097														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment

Protective Service Occupations

Security Guards - Guard, patrol, or monitor premises to prevent theft, violence, or infractions of rules. May operate x-ray and metal detector equipment. Excludes "Transportation Security Screeners." <div>33-9032</div>	A	B	C	D	E	F	G	H	I	J	K	L	T

Food Preparation and Serving Related Occupations

First-Line Supervisors of Food Preparation and Serving Workers - Directly supervise and coordinate activities of workers engaged in preparing and serving food. <div>35-1012</div>	A	B	C	D	E	F	G	H	I	J	K	L	T

Cooks, Institution and Cafeteria - Prepare and cook large quantities of food for institutions, such as schools, hospitals, or cafeterias. <div>35-2012</div>	A	B	C	D	E	F	G	H	I	J	K	L	T

Food Preparation Workers - Perform a variety of food preparation duties other than cooking, such as preparing cold foods and shellfish, slicing meat, and brewing coffee or tea. <div>35-2021</div>	A	B	C	D	E	F	G	H	I	J	K	L	T

Combined Food Preparation and Serving Workers, Including Fast Food - Perform duties which combine preparing and serving food and nonalcoholic beverages. <div>35-3021</div>	A	B	C	D	E	F	G	H	I	J	K	L	T

Food Servers, Nonrestaurant - Serve food to individuals not in a restaurant, such as in hotel rooms, hospital rooms, residential care facilities, or cars. Excludes "Counter Attendants, Cafeteria, Food Concession, and Coffee Shop." <div>35-3041</div>	A	B	C	D	E	F	G	H	I	J	K	L	T

Building and Grounds Cleaning and Maintenance Occupations

First-Line Supervisors of Housekeeping and Janitorial Workers - Directly supervise and coordinate work activities of cleaning personnel. <div>37-1011</div>	A	B	C	D	E	F	G	H	I	J	K	L	T

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total Employment
Janitors and Cleaners, Except Maids and Housekeeping Cleaners - Keep buildings in clean and orderly condition. Perform heavy cleaning duties. Duties may include tending furnace and boiler, performing routine maintenance activities, notifying management of need for repairs, and cleaning snow or debris from sidewalk.	Hourly (part-time or full-time)													
	Annual Salary (full-time only)													
37-2011														
Maids and Housekeeping Cleaners - Perform light cleaning duties in private households or commercial establishments, such as hotels and hospitals. Duties may include making beds, replenishing linens, cleaning rooms and halls, and vacuuming.														
37-2012														
Personal Care and Service Occupations														
Recreation Workers - Conduct recreation activities with groups in public, private, or volunteer agencies or recreation facilities. Organize and promote activities, such as arts and crafts, sports, and games.														
39-9032														
Sales and Related Occupations														
Sales Representatives of Services, Except Advertising, Insurance, Travel, and Financial Services - Sell services to individuals or businesses. May describe options or resolve client problems. Excludes "Telemarketers."														
41-3098														
Office and Administrative Support Occupations														
First-Line Supervisors of Office and Administrative Support Workers - Directly supervise and coordinate the activities of clerical and administrative support workers.														
43-1011														
Switchboard Operators, Including Answering Service - Operate telephone business systems equipment or switchboards to relay calls. May supply information to callers and record messages.														
43-2011														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total Employment
Hourly (part-time or full-time)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over		
Annual Salary (full-time only)														
Bill and Account Collectors -		A	B	C	D	E	F	G	H	I	J	K	L	T
Solicit payment from delinquent customers. Receive payment and post amount to customer's account; prepare statements to credit department if customer fails to respond; initiate repossession proceedings or service disconnection; and keep records of collection and status of accounts.														
43-3011														
Billing and Posting Clerks -		A	B	C	D	E	F	G	H	I	J	K	L	T
Compile, compute, and record data for billing purposes. Prepare billing invoices for services rendered or for delivery or shipment of goods.														
43-3021														
Bookkeeping, Accounting, and Auditing Clerks -		A	B	C	D	E	F	G	H	I	J	K	L	T
Compute, classify, and record data to keep financial records complete. Perform routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accounting records. May also check the accuracy of figures, calculations, and postings pertaining to business transactions recorded by other workers. Excludes "Payroll and Timekeeping Clerks."														
43-3031														
Payroll and Timekeeping Clerks -		A	B	C	D	E	F	G	H	I	J	K	L	T
Compile and record employee time and payroll data. May compute employees' time worked, production, and commission. May compute and post wages and deductions, or prepare paychecks.														
43-3051														
Procurement Clerks -		A	B	C	D	E	F	G	H	I	J	K	L	T
Compile information and records to draw up purchase orders for procurement of materials and services.														
43-3061														
Customer Service Representatives -		A	B	C	D	E	F	G	H	I	J	K	L	T
Interact with customers to provide information in response to inquiries about products and services and to handle and resolve complaints. Excludes individuals whose duties are primarily installation, sales, or repair.														
43-4051														
File Clerks -		A	B	C	D	E	F	G	H	I	J	K	L	T
File correspondence, cards, invoices, receipts, and other records. Locate and remove material from file when requested.														
43-4071														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total Employment
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over		
Interviewers, Except Eligibility and Loan - Interview persons by telephone, mail, in person, or by other means for the purpose of completing forms, applications, or questionnaires. May sort, classify, and file forms.		A	B	C	D	E	F	G	H	I	J	K	L	T
43-4111														
Human Resources Assistants, Except Payroll and Timekeeping - Compile and keep personnel records. May prepare reports for employment records, file employment records, or search employee files and furnish information to authorized persons.		A	B	C	D	E	F	G	H	I	J	K	L	T
43-4161														
Receptionists and Information Clerks - Answer inquiries and provide information regarding activities conducted at establishment and location of departments, offices, and employees within the organization. Excludes "Switchboard Operators, Including Answering Service."		A	B	C	D	E	F	G	H	I	J	K	L	T
43-4171														
Stock Clerks and Order Fillers - Receive, store, and issue sales floor merchandise, materials, equipment, and other items from stockroom, warehouse, or storage yard to fill shelves, racks, tables, or customers' orders. May mark prices on merchandise and set up sales displays. Excludes "Shipping, Receiving, and Traffic Clerks."		A	B	C	D	E	F	G	H	I	J	K	L	T
43-5081														
Executive Secretaries and Executive Administrative Assistants - Provide high-level administrative support. Conduct research, prepare statistical reports, handle information requests, and perform clerical functions such as preparing correspondence, receiving visitors, arranging conference calls, and scheduling meetings. May also train and supervise lower-level clerical staff.		A	B	C	D	E	F	G	H	I	J	K	L	T
43-6011														
Medical Secretaries - Perform secretarial duties using specific knowledge of medical terminology and hospital, clinic, or laboratory procedures. May schedule appointments, bill patients, and compile medical charts and correspondence.		A	B	C	D	E	F	G	H	I	J	K	L	T
43-6013														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total
Hourly (part-time or full-time)														Employment
Annual Salary (full-time only)		under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive -		A	B	C	D	E	F	G	H	I	J	K	L	T
Perform routine clerical and administrative functions such as drafting correspondence, scheduling appointments, organizing and maintaining files, or providing information to callers.														
43-6014														
Data Entry Keyers -		A	B	C	D	E	F	G	H	I	J	K	L	T
Operate data entry device, such as keyboard or photo composing perforator. Duties may include verifying data and preparing materials for printing. Excludes "Word Processors and Typists."														
43-9021														
Office Clerks, General -		A	B	C	D	E	F	G	H	I	J	K	L	T
Perform duties too varied and diverse to be classified in any specific clerical occupation, requiring knowledge of office systems and procedures. Duties may include a combination of answering telephones, bookkeeping, typing or word processing, stenography, office machine operation, and filing.														
43-9061														
Installation, Maintenance, and Repair Occupations														
First-Line Supervisors of Mechanics, Installers, and Repairers -		A	B	C	D	E	F	G	H	I	J	K	L	T
Directly supervise and coordinate the activities of mechanics, installers, and repairers. Excludes team or work leaders.														
49-1011														
Maintenance and Repair Workers, General -		A	B	C	D	E	F	G	H	I	J	K	L	T
Perform work involving the skills of two or more maintenance occupations to keep machines, mechanical equipment, or the structure of an establishment in repair. Duties may involve pipe fitting; boiler making; insulating; welding; machining; carpentry; repairing electrical or mechanical equipment; installing, aligning, and balancing equipment; and repairing buildings, floors, or stairs.														
49-9071														

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
		A	B	C	D	E	F	G	H	I	J	K	L	T
		Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over		

Production Occupations

Laundry and Dry-Cleaning Workers - Operate or tend washing or dry-cleaning machines to wash or dry-clean industrial or household articles. Includes spotters and dyers of these articles.	A	B	C	D	E	F	G	H	I	J	K	L	T
51-6011													

Transportation and Material Moving Occupations

Ambulance Drivers and Attendants, Except Emergency Medical Technicians - Drive ambulance or assist ambulance driver in transporting sick, injured, or convalescent persons.	A	B	C	D	E	F	G	H	I	J	K	L	T
53-3011													

Taxi Drivers and Chauffeurs - Drive automobiles, vans, or limousines to transport passengers. May carry cargo. Includes hearse drivers. Excludes ambulance drivers. Please include tips when calculating wages.	A	B	C	D	E	F	G	H	I	J	K	L	T
53-3041													

													T
Subtotal Employment													

Instructions for Completing the Supplemental Page

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)													
	A	B	C	D	E	F	G	H	I	J	K	L	T	
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total
	Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment

A	B	C	D	E	F	G	H	I	J	K	L	T

A	B	C	D	E	F	G	H	I	J	K	L	T

A	B	C	D	E	F	G	H	I	J	K	L	T

A	B	C	D	E	F	G	H	I	J	K	L	T

A	B	C	D	E	F	G	H	I	J	K	L	T

FOR OFFICE USE ONLY	FIPS	Schedule Number	NAICS Code	Unit Total Employment	Reviewed By	Date Reviewed	Subtotal Employment - this page	
							Total Employment identified on this form	

Instructions for Completing the Supplemental Page

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report. If you need additional space to report the workers in your establishment, please photocopy this page.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES		NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)													
		A	B	C	D	E	F	G	H	I	J	K	L	T	
		Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.74	\$11.75 - 14.74	\$14.75 - 18.74	\$18.75 - 23.99	\$24.00 - 30.24	\$30.25 - 38.49	\$38.50 - 48.99	\$49.00 - 61.99	\$62.00 - 78.74	\$78.75 - 99.99	\$100.00 and over	Total
		Annual Salary (full-time only)	under \$19,240	\$19,240 - 24,439	\$24,440 - 30,679	\$30,680 - 38,999	\$39,000 - 49,919	\$49,920 - 62,919	\$62,920 - 80,079	\$80,080 - 101,919	\$101,920 - 128,959	\$128,960 - 163,799	\$163,800 - 207,999	\$208,000 and over	Employment

A	B	C	D	E	F	G	H	I	J	K	L	T

A	B	C	D	E	F	G	H	I	J	K	L	T

A	B	C	D	E	F	G	H	I	J	K	L	T

A	B	C	D	E	F	G	H	I	J	K	L	T

A	B	C	D	E	F	G	H	I	J	K	L	T

FOR OFFICE USE ONLY	FIPS	Schedule Number	NAICS Code	Unit Total Employment	Reviewed By	Date Reviewed	Subtotal Employment - this page	
							Total Employment identified on this form	